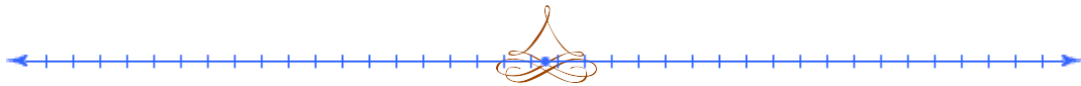


User Manual
for
Incumbency position status
of
CPSEs



CPSE's Nodal Officer Module

User Manual
Version -01

**Department of Public Enterprises,
Ministry of Finance,
CGO Complex, Lodi Road,
New Delhi-110003**

**National Informatics Centre
NIC Cell-DPE
Ministry of Electronics and
Information Technology,
CGO Complex, Lodi Road,
New Delhi-110003**

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1 About the Manual

Audience

This manual is meant for Central Public Sector Enterprises (CPSE) Nodal Officers who are supposed to enter the incumbency positions of CPSEs. Based on the data entered by the CPSEs, the role of concerned Administrative Ministry and PESB under which that CPSE's become activated and finally role of Public Enterprises Selection Board (PESB) and Department of Public Enterprises (DPE) come into play. The purpose of this user manual to CPSE's nodal officers is to provide an interface, what they have to do, understand major features, benefits and workflow of this web based application. Accessible from any PC having internet facility and is available 24x7 Online. To better differentiate among modules, colour coding in these modules have been done. Main purpose of colour coding is to separate and organize the modules in a better way. Working in a module by the custodian of the application is indicated by Green colour and the rest of the modules (which were non-active at that moment) are highlighted by Blue Colour.

Authorship: This manual has been prepared by Department of Public Enterprises (DPE), Policy-I Division and NIC-DPE cell jointly.

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2. Objectives :

Web based Online application on Board of Directors System (DPEBOD) is a single window system to capture the incumbency positions of Board of Directors of CPSEs.(CMD/MD, Functional, Govt. Nominee & Independent Directors of CPSEs). Department of Public Enterprises (DPE) in coordination with NIC Cell, DPE designed and developed this web based application. The objective of this application is to facilitate various stakeholders i.e. Administrative Ministries/Departments, Public Enterprises Selection Board (PESB), Department of Public Enterprises (DPE), Central Public Sector Enterprises(CPSE) Nodal Officers to have the first-hand status of the incumbency positions of CPSEs. The system is user friendly and the updation of incumbency position has been made simple for the officers of CPSEs. This system will help in timely appointment of the Board of Directors as the Administrative Ministry/Department, PESB & DPE will be aware of the latest & anticipated Vacancy position, delays in the clearance process in CPSEs. **It** will also help Facilitate management in effective monitoring.

3. Roles & Responsibilities assigned to individual users – DPEBOD

To access DPEBOD application and considering different roles, Administrative Ministry/Department, PESB, DPE & Nodal Officers of CPSEs are provided with respective User name & Password. Following Roles have been defined as per the responsibilities and functionalities of each user:

(a) CPSE Nodal Officer

- ❖ Each CPSE has to **nominate a Nodal Officer** who will be responsible to update the incumbency position of Board of CPSEs. The CPSEs are requested to nominate Nodal Officer for DPEBOD if they have not done earlier.
- ❖ The Nodal Officer of CPSEs are requested to **update the incumbency position by 7th of every month**. In case the Nodal Officer doesn't update the incumbency position for one month in the web site, the matter will be pushed to the CEO/CMD of the CPSEs.

(b) PESB Nodal Officer

PESB can see Ministry/CPSE-wise Vacancy Position of CMD/MDs & Functional Directors in CPSEs.

(c) Administrative Ministries/Departments

- ❖ **Administrative Ministry / Department can generate reports** for the latest & the anticipated Vacancy Position of Board of Directors of CPSEs which comes under their Ministry/Department.
- ❖ **Administrative Ministry/Department can generate Appointment Orders** for Board of Directors (Functional, Govt. Nominee & non-Official Directors appointed on the Boards of CPSEs).
- ❖ Administrative Ministry / Department have to do **Aadhar based e-sign** for generating appointment orders

(d) Department of Public Enterprises

DPE can generate Reports of the Incumbency Position of the Board of Directors of CPSEs.

Summarised roles and responsibilities for each user are tabulated below:

| Roles and Responsibilities | | |
|--|--|---|
| DPE | CPSE | Administrative Ministry |
| <p>Senior Level</p> <ul style="list-style-type: none"> Monitoring the DPEBOD system and instructs the Nodal Officer of DPE. <p>Super Admin</p> <ul style="list-style-type: none"> Creates User Credentials for Administrative Ministry, Departments under that Ministry, CPSE, Nodal Officer & PESB. Manages and maintains DPEBOD database. <p>Nodal Officer</p> <ul style="list-style-type: none"> Ensuring the updation of DPEBOD by the Nodal Officers of CPSEs. Helps Nodal Officer in updating the records. | <p>Nodal Officer</p> <ul style="list-style-type: none"> Updates Incumbency Position of Board of Directors by 7th of Every Month. The Nodal Officer has to update the DPEBOD system whenever there is a change in Board of Directors. Even if there is 'No change' in present position, kindly click 'Submit' button by 7th of every month. | <p>Nodal Officer</p> <ul style="list-style-type: none"> Checks the updated Vacancy position of CPSEs Board of Directors. Generates Appointment Orders for Board of Directors (Functional, Govt. Nominee & NODs). |

| PESB |
|--|
| <ul style="list-style-type: none"> PESB can see Ministry/CPSE-wise Vacancy Position of CMD/MDs & Functional Directors in CPSEs. |

4. Home page :

Type <https://dpebod.gov.in/> in the address bars of the web browser i.e. Google Chrome etc. and press Enter. A Home page of DPEBOD will appear as shown in SCR-1

Department of Public Enterprises
Incumbency Position of Directors of CPSEs

"As the application was under maintenance since 14 Dec. 2021, it is requested to update status when..."

Department of Public Enterprises (DPE) formulates policy guidelines on the Board structure of CPSEs. In pursuance of the public sector policy being followed since 1991 several measures have been taken by the Department of Public Enterprises to professionalize the Boards of public enterprises. The extant guidelines provide that outside professionals should be inducted on the Boards of CPSEs in the form of part-time non-official Directors and that the number of such Directors should be at least 1/3rd of the actual strength of the Board. In the case of listed CPSEs headed by executive Chairman, the number of non-official Directors (Independent Directors) should be at least half the strength of the Board. <<more...>>

Disclaimer

1. Persons have been included in the databank on the basis of the declarations made by them in their respective bio-data.
2. The proposals for appointment of non-official Directors on the Boards of CPSEs are initiated by the concerned administrative Ministries which can propose the names of eligible persons from their own sources and DPE databank is intended to help administrative Ministries in short-listing suitable names, in case the concerned Ministries so desire. Therefore, inclusion of name(s) in DPE databank does not imply that name(s) from the DPE databank would necessarily be considered for appointment as non-official Director on the Boards of CPSEs.

Website Content Managed by Department of Public Enterprises, Ministry of Finance, GOI
Designed, Developed and Hosted by National Informatics Centre(NIC-DPE)

Activate Windows
Go to Settings to activate Windows

SCR-1: Home Page of DPEBOD

Home Page as indicated by SCR-1 contains following modules :

- Home
- About us
- Administrative Ministry/Department (Nodal Officer Login)
- PESB (Login)
- DPE (Login)
- CPSEs (Login)
- Contact Us

5. **Brief about each modules of DPEBOD after successful login :**

Basically, this web based application after successfully login contain five modules as indicated below:

5.1 My profile: My profile contains personal information about that CPSEs. The record includes Nodal Officer name, Designation, Landline Number, Mobile Number, Email ID, MD/CMD name, MD/CMD Email id, MD/CMD Mobile. All are mandatory entries and marked as * in this form. It is a single time entry that concerned CPSEs nodal officer has to do. In case of any change in the Nodal Officer/MD/CMD details, of course, these need to be updated with the latest one and this facility is inbuilt in this module.

5.2 Incumbency Details: Indicate Position of the sanctioned strength, in position, vacant in various categories (Functional, Official, Non-Official Director) of concerned CPSE in numbers only. Only sanctioned strength need to be updated once these categorical posts by any means become vacated. To minimize data entries for CPSEs nodal officers, data in other columns viz. in Position, Vacant are dynamically updated once you update Details of Directorship Module. This updation facility is already inbuilt in this module.

5.3 Details of Directorship : Contains details about that CPSEs like under which Administrative Ministry it falls, Activity, schedule and ratna status, net profits gained (in crores) in last three years, Nodal officer details, No. of woman directors, No. of woman Independent Directors in the Board, Sitting fee details (NOD and Board Committee). To facilitate nodal officer and if he/she finds no change in the previous month data, merely clicking Submit button will serve the purpose.

5.4 Change Password: Password is a critical element in maintaining the security of any ICT system/service and it applies equally with DPEBOD application too. The benefits of changing password often cannot be underestimated. Passwords work like a key to important personal information entered through your login details in DPEBOD web site. Nodal Officer will be responsible for any maintenance in the data of CPSE as it is entered through his/her login details. Protecting your data starts with securing passwords. Passwords are your first line of defence against cyber-attack.

Nodal Officer can change password for security reasons. Time to time and adopting as a best practice, password with complex combinations need to be changed twice within a month or be changed when you make most of updation process in the application.

5.5 Logout: It is an act through which you safely come out of the application after executing your tasks.

Login :To get login into the DPEBOD web site as CPSEs(Login), do the following:

Click on the CPSEs (Login) as shown in figure SCR-2.

The screenshot shows the homepage of the Department of Public Enterprises. At the top, there is a header with the Department's name and logo. Below the header, a navigation menu is visible on the left side, with the 'CPSEs (Login)' link highlighted by a red arrow. The main content area contains a disclaimer and a message about the application being under maintenance. At the bottom, there are banners for 'india.gov.in' and 'Azadi Ka Amrit Mahotsav'.

SCR-2

Login page of DPEBOD will appear as SCR-3.

The screenshot shows the login page of the DPEBOD website. The page features a navigation menu on the left side, with the 'CPSEs (Login)' link highlighted. The main content area contains a login form with fields for 'Username' and 'Password', a captcha image, and a 'Login' button. A red arrow points to the 'Login' button. Below the login form, there is a link for 'Forgot your password? Click here.' and a link for 'Can't read? Refresh Captcha'.

Login page of DPEBOD, SCR-3

Please enter Username, password, Captcha value in **SCR-3**, Click Login Button (indicated with red arrows). A new **SCR-4** after validating your entered credentials will appear:



| | |
|-------------------------|--|
| My Profile | My Profile |
| Incumbency Details | CPSE Name : NATIONAL ALUMINIUM COMPANY LTD. |
| Details Of Directorship | Nodal officer Name * : NAYAN KUMAR MOHANTY |
| Change Password | Designation * : GGM AND COMPANY SECRETARY |
| Log out | Landline Number * : 0674-2300677 (0xx-xxxxxxx) |
| | Mobile Number * : 9437012698 |
| | Email ID * : nayan.mohanty@nalcoindia.co.in |
| | MD / CMD Name * : Shri.Sridhar Patra |
| | MD / CMD Email ID * : cmd@nalcoindia.co.in |
| | MD / CMD Mobile No.*: 9411113501 |
| | <input type="button" value="Submit"/> |

Individual CPSEs web page : SCR-4

(i) **My Profile:**

CPSE Name -> Pre-filled CPSE name will appear.

Nodal Officer Name-> Please fill the Nodal Officer Name

Designation -> Please fill the Nodal Officer Designation

Landline number -> Please fill the Landline Number

Mobile number -> Please fill the Mobile Number.

Email ID -> Please fill the Email ID of Nodal Officer.

MD/CMD name->Please fill the name of MD/CMD.

MD/CMD EmailID->Please fill the Email ID of MD/CMD.

MD/CMD Mobile Number->Please fill the Mobile number of MD/CMD

CPSE's name is pre-filled. All are mandatory entries and marked as * in this form. It is a single time entry that concerned CPSEs nodal officer has to do. In case of any change in the Nodal Officer/MD/CMD profile details, of course, these need to be updated with the latest one.

To add/update My Profile details, click My Profile (indicated with red arrow) in SCR-5.

Department of Public Enterprises
Incumbency Position of Directors of CPSEs

My Profile

CPSE Name : NATIONAL ALUMINIUM COMPANY LTD.

Nodal officer Name * : NAYAN KUMAR MOHANTY

Designation * : GGM AND COMPANY SECRETARY

Landline Number * : 0674-2300677 (0xx-xxxxxxx)

Mobile Number * : 9437012698

Email ID * : nayan.mohanty@nalcoindia.co.in

MD / CMD Name * : Shri Sridhar Patra

MD / CMD Email ID * : cmd@nalcoindia.co.in

MD / CMD Mobile No.* : 9411113501

Submit

Individual CPSEs My Profile web page : SCR-5

(ii) **Incumbency Details:**

On clicking Incumbency Details of SCR-6(indicated with red arrow), SCR-7 will appear.

Department of Public Enterprises
Incumbency Position of Directors of CPSEs

My Profile

CPSE Name : NATIONAL ALUMINIUM COMPANY LTD.

Nodal officer Name * : NAYAN KUMAR MOHANTY

Designation * : GGM AND COMPANY SECRETARY

Landline Number * : 0674-2300677 (0xx-xxxxxxx)

Mobile Number * : 9437012698

Email ID * : nayan.mohanty@nalcoindia.co.in

MD / CMD Name * : Shri Sridhar Patra

MD / CMD Email ID * : cmd@nalcoindia.co.in

MD / CMD Mobile No.*: 9411113501

Submit

My Profile
Incumbency Details
Details Of Directorship
Change Password
Log out

SCR-6

Department of Public Enterprises
Incumbency Position of Directors of CPSEs

Incumbency Details

Name of the CPSE : NATIONAL ALUMINIUM COMPANY LTD.

Category of Post : Select Category

No. of Sanctioned : Functional : [] Vacant : []
Official : []
Non-Official : []

Submit

| S.No. | CPSE Name | Functional Director | Official Director | Non-Official Director |
|-------|---------------------------------|---|---|---|
| 1 | NATIONAL ALUMINIUM COMPANY LTD. | Sanctioned : 6 In_Position : 5 Vacant : 1 | Sanctioned : 2 In_Position : 2 Vacant : 0 | Sanctioned : 8 In_Position : 7 Vacant : 1 |

Back

Activate Windows
Go to Settings to activate Windows.

Type here to search

15:29
11-02-2022

SCR-7

Name of the CPSE -> Pre-filled CPSE name will appear.

Category of Post ->Choose only one category (Functional,Official, Non-Official) populated in the combo box.

No. of sanctioned -> Please enter the No. of sanctioned posts.

In position ->Updated by the application dynamically from the data entered in Details of Directorship module.

Vacant->Updated by the application dynamically from the data entered in Details of Directorship module and are calculated by subtracting In Position (nos.) with No. of sanctioned posts (nos.)

Clicking the Submit Button (indicated by red arrow) will allow you to add details of incumbency positions in the DPEBOD application.

To facilitate the user to go to previous web page, Back Button(indicated by red arrow) is provided in this Incumbency position web page. Clicking Back button will take you to your previous web page. Presently, Browser Back button is disabled for security reason. Of course, for executing this, Back button is to be used before you click Submit Button.

(iii) Details of Directorship:

On clicking Details of Directorship of SCR-8(indicated with red arrow), SCR-9 will appear.

Department of Public Enterprises
Incumbency Position of Directors of CPSEs

My Profile

CPSE Name : NATIONAL ALUMINIUM COMPANY LTD.

Nodal officer Name * : NAYAN KUMAR MOHANTY

Designation * : GGM AND COMPANY SECRETARY

Landline Number * : 0674-2300677 (0xx-xxxxxxx)

Mobile Number * : 9437012698

Email ID * : nayan.mohanty@nalcoindia.co.in

MD / CMD Name * : Shri Sridhar Patra

MD / CMD Email ID * : cmd@nalcoindia.co.in

MD / CMD Mobile No.*: 9411113501

My Profile

Incumbency Details

Details Of Directorship

Change Password

Log out

SCR-8

Department of Public Enterprises
Incumbency Position of Directors of CPSEs

NATIONAL ALUMINIUM COMPANY LTD.

Name of CPSE : NATIONAL ALUMINIUM COMPANY LTD. Last Update by CPSE: Feb 4 2022 7:44PM

Administrative Ministry / Department : MINISTRY OF MINES

Main activities of the company : NALCO is a Schedule - A Navratna listed CPSE under Ministry of Mines with 51.28 % shareholding by the GoI. The Company employed 5805 regular employees (Executives 1620 & Non-Executives 4185) as on 31.03.2021. Its Registered and Corporate office is at Bhubaneswar, Odisha.

Schedule : A

Ratna status : Navratna

Listed : Listed

Last three years Net Profit: (Rs. in Crore) : 2018-19 : 1732 2019-20 : 138 2020-21 : 1300

Nodal Officer / Designation / Land Line No. / Mobile No. : NAYAN KUMAR MOHANTY / GGM AND COMPANY SECRETARY / 0674-2300677 / 9437012698

Number of Woman Directors on the Board : 2

Number of Woman Independent Directors on the Board : 1

Sitting fees for NODs (Rs.): Board : 30000 Board Committee : 25000

Status of appointment of Directors in CPSEs

Chairman / CMD / MD Functional Director Official Director Non-Official Director ALL

SCR-9

Name of CPSE -> Pre-filled CPSE name will appear.

Administrative Ministry/Department->Pre-filled Administrative Ministry/Department name under that CPSE falls will appear.

Main activities of the company-> Pre-filled activities of the CPSE will appear.

Schedule->Pre-filled schedule of the CPSE will appear.

Ratna status->Pre-filled Ratna status of CPSE will appear.

Listed->If CPSE is listed then concerned CPSE will be shown as Listed.

Last three years net profit (Rs. in Crore)->Last three financial years profit of that CPSE will appear.

Nodal Officer/Designation/Land Line No./Mobile No.->Data entered in my profile of that CPSE will appear.

Number of Woman Directors on the Board->To be entered by CPSE concerned.

Number of Woman Independent Directors on the Board->To be entered by CPSE concerned



Sitting fees for NODs (Rs.) :Board :->To be entered by CPSE concerned

Board Committee :->To be entered by CPSE concerned

Further, under the label "Status of appointment of Directors in CPSEs", following information need to be entered by concerned CPSEs.

Based on the selection made by nodal officer in the positions of concerned CPSEs (Chairman/CMD/MD, Functional Director, Official Director, Non-Official Director, All), different input formats will appear. You can select or choose any one position at a time and corresponding input format for that selected or chosen position will appear. However, in case, you have selected or chosen "All", all input formats for all positions will appear:

Case 1: When you select Chairman/CMD/MD as per SCR-10, following form with input parameters will appear.

 **Department of Public Enterprises** 
Incumbency Position of Directors of CPSEs

NATIONAL ALUMINIUM COMPANY LTD. Back Logout

Name of CPSE : NATIONAL ALUMINIUM COMPANY LTD. Last Update by CPSE: Feb 4 2022 7:44PM
If there is 'No change' in present position, kindly click to 'Submit'

Administrative Ministry / Department: MINISTRY OF MINES

Main activities of the company: NALCO is a Schedule - 'A' Navratna listed CPSE under Ministry of Mines with 51.28 % shareholding by the Govt. The Company employed 5805 regular employees (Executives 1620 & Non-Executives 4185) as on 31.03.2021. Its Registered and Corporate office is at Bhubaneswar, Odisha.

Schedule : A

Ratna status: Navratna

Listed: Listed

Last three years Net Profit: (Rs. in Crore) : 2018-19 : 1732 2019-20 : 138 2020-21 : 1300

Nodal Officer / Designation / Land Line No. / Mobile No.: NAYAN KUMAR MOHANTY / GGM AND COMPANY SECRETARY / 0674-2300677 / 9437012698

Number of Woman Directors on the Board: 2

Number of Woman Independent Directors on the Board: 1

Sitting fees for NODs (Rs.) : Board: 30000 Board Committee: 25000

Status of appointment of Directors in CPSEs

Chairman / CMD / MD Functional Director Official Director Non-Official Director ALL

CMD / MD Details :

| S.No. | Title | Name | Designation | Gender | Highest Edu.Qual. | Experience(Max 500 char.) | Date of Birth | Date of Appointment | Date of Tenure ending | Date of Superannuation | Mode of appointment |
|-------|-------|---------------|---------------------------|--------|-------------------|---|---------------|---------------------|-----------------------|------------------------|---------------------|
| 1 | Shr | Sridhar Patra | Chairman and Managing Dir | Male | Graduate | Shri Sridhar Patra took over as Chairman-cum-Managing Director of the Company on 17th December, 2019. Before his elevation to | 12/10/1964 | 17/12/2019 | 31/10/2024 | 31/10/2024 | Regular |

SCR-10

Title->Salutation of concerned CPSE Chairman/CMD/MD (Shri, Smt., Dr., Mr., Ms.) populated in the dropdown box (as the case may be) need to be selected.

Name->Name of concerned CPSE Chairman/CMD/MD is to be entered/updated.

Designation->Chairman and Managing Director(CMD), Managing Director(MD), Chairman populated in the dropdown box (as the case may be) need to be selected.

Gender->Male, Female, Others populated in the dropdown box (as the case may be) need to be selected for that CPSE Chairman/CMD/MD

Highest Edu.Qual->Graduate, Post Graduate, Doctorate populated in the dropdown box (as the case may be) need to be selected for that CPSE Chairman/CMD/MD.

Experience (Max. 500 char.)->Need to be entered/updated by concerned CPSEs for that CPSE Chairman/CMD/MD

Date of Birth->Date of birth (in dd/mm/yyyy) format need to be entered/updated by concerned CPSEs for that CPSE Chairman/CMD/MD

Date of Appointment->Date of appointment (in dd/mm/yyyy) format need to be entered/updated by concerned CPSEs for that CPSE Chairman/CMD/MD



Date of tenure ending->Date of tenure ending (in dd/mm/yyyy) format need to be entered/updated by concerned CPSEs for that CPSE Chairman/CMD/MD

Date of superannuation->Date of superannuation (in dd/mm/yyyy) format need to be entered/updated by concerned CPSEs for that CPSE Chairman/CMD/MD.

Mode of appointment->Regular, Additional charge populated in the dropdown box (as the case may be) need to be selected for that CPSE Chairman/CMD/MD

Thereafter click Save button (shown with red arrow) in SCR-10,entered/updated information will be stored in the application.

Case 2: When you select Functional Director as per SCR-11, following form with input parameters will appear.


Department of Public Enterprises
 Incumbency Position of Directors of CPSEs
 

NATIONAL ALUMINIUM COMPANY LTD. Back Logout

| | | | |
|--|--|-------------------------|----------------|
| Name of CPSE | NATIONAL ALUMINIUM COMPANY LTD. Last Update by CPSE: Feb 4 2022 7:44PM | | |
| Administrative Ministry / Department | MINISTRY OF MINES | | |
| Main activities of the company | NALCO is a Schedule - A Navratna listed CPSE under Ministry of Mines with 51.28 % shareholding by the Govt. The Company employed 5805 regular employees (Executives 1620 & Non-Executives 4185) as on 31.03.2021. Its Registered and Corporate office is at Bhubaneswar, Odisha. | | |
| Schedule | A | | |
| Ratna status | Navratna | | |
| Listed | Listed | | |
| Last three years Net Profit: (Rs. in Crore) | 2018-19 : 1732 | 2019-20 : 138 | 2020-21 : 1380 |
| Nodal Officer / Designation / Land Line No. / Mobile No. | NAVAN KUMAR MOHANTY / GGM AND COMPANY SECRETARY / 0674-2300677 / 9437012698 | | |
| Number of Woman Directors on the Board | 2 | | |
| Number of Woman Independent Directors on the Board | 1 | | |
| Sitting fees for NODs (Rs.) | Board : 30000 | Board Committee : 25000 | |

Status of appointment of Directors in CPSEs

Chairman / CMD / MD
 Functional Director
 Official Director
 Non-Official Director
 ALL

Functional Director Details

* One Sanction post is occupied for MD/CMD

Sanctioned : 6=1+5 Filled : 5=1+4 Vacant : 1

| S.No | Title | Name | Gender | Designation | Highest Edu Qual | Experience(Max 500 char) | Date of Birth | Date of Appointment | Date of Tenure ending | Date of Superannuation | Mode of appointment | Delete |
|------|-------|----------------------|--------|----------------------|------------------|--|---------------|---------------------|-----------------------|------------------------|---------------------|--------|
| 1 | Shri | M. P. MISHRA | Male | DIRECTOR (P and T) | Graduate | Shri Manasa Prasad Mishra joined the | 19/07/1963 | 01/11/2020 | 31/07/2023 | 31/07/2023 | Regular | Delete |
| 2 | Shri | B. K. DAS | Male | Director(Production) | Graduate | Shri Bijay Kumar Das, has taken over as the | 14/01/1963 | 01/12/2020 | 31/01/2023 | 31/01/2023 | Regular | Delete |
| 3 | Shri | Radhashyam Mahapatro | Male | Director (HR) | Graduate | Shri Mahapatro has rich experience in Power, O&I | 11/11/1964 | 01/10/2020 | 30/11/2024 | 30/11/2024 | Regular | Delete |
| 4 | Shri | RAMESH CHANDRA JOSHI | Male | Director (Finance) | Graduate | Born on 12.04.1965, Shri R. C. Joshi, has | 12/04/1965 | 04/02/2022 | 30/04/2025 | 30/04/2025 | Regular | Delete |
| 5 | Shri | Select | Select | Select | Select | | | | | | Regular | Delete |

→

SCR-11

As is evident from SCR-11, you may be able to view Sanctioned, Filled and Vacant positions of Functional Director in that CPSEs. You can enter/update information of concerned Functional Director with data dictionary as indicated above on page-PP. To delete the concerned record, press Delete button corresponding to that record. Thereafter, click Save button (shown with red arrow) in SCR-11, entered/ updated information will be stored in the application.

Case 3: When you select Official Director as per SCR-12, following form with input parameters will appear.

NATIONAL ALUMINIUM COMPANY LTD. Back Logout

Name of CPSE: NATIONAL ALUMINIUM COMPANY LTD. Last Update by CPSE: Feb 4 2022 7:44PM

Administrative Ministry / Department: MINISTRY OF MINES

Main activities of the company: NALCO is a Schedule - A Navratna listed CPSE under Ministry of Mines with 51.28 % shareholding by the Govt. The Company employed 5805 regular employees (Executives 1620 & Non-Executives 4185) as on 31.03.2021. Its Registered and Corporate office is at Bhubaneswar, Odisha.

Schedule: A
Ratna status: Navratna
Listed: Listed

Last three years Net Profit: (Rs. in Crore):
2018-19: 1732 2019-20: 138 2020-21: 1300

Nodal Officer / Designation / Land Line No. / Mobile No.: NAVAN KUMAR MOHANTY / GGM AND COMPANY SECRETARY / 0674-2306677 / 9437012698

Number of Woman Directors on the Board: 2

Number of Woman Independent Directors on the Board: 1

Sitting fees for NODs (Rs.): Board: 30000 Board Committee: 25000

Status of appointment of Directors in CPSEs

Chairman / CMD / MD Functional Director Official Director Non-Official Director ALL

| Official Director Details : | | | | | | | | | | | |
|---|-------|---------------------|--------|-------------------------|-------------------|---|---------------|---------------------|-----------------------|------------------------|---------------------|
| Sanctioned: 2 Filled: 2 Vacant: 0 | | | | | | | | | | | |
| S.No. | Title | Name | Gender | Designation | Highest Edu Qual. | Experience(Max 500 char.) | Date of Birth | Date of Appointment | Date of Tenure ending | Date of Superannuation | Mode of appointment |
| 1 | Dr | VEENA KUMARI DERMAL | Female | Part-time Official Dir. | Doctorate | Dr. Veena Kumari Dermal, belongs to 1996 batch of | 20/08/1967 | 20/01/2022 | | 31/08/2027 | Regular |
| 2 | Shr | Sarajy Lohiya | Male | Part-time Official Dir. | Graduate | Shri Sarajy Lohiya, an IAS officer of 1994 | 30/08/1999 | 09/11/2020 | | 31/08/2029 | Regular |



SCR-12

As is evident from SCR-12, you may be able to view Sanctioned, Filled and Vacant positions of Official Director in that CPSEs. You can enter/update information of concerned Official Director with data dictionary as indicated above on page-PP. To delete the concerned record, press delete button corresponding to that record. Thereafter, click Save button (shown with red arrow) in SCR-12, entered/ updated information will be stored in the application.

Case 4: When you select Non-Official Director as per SCR-13, following form with input parameters will appear.

NATIONAL ALUMINIUM COMPANY LTD. Back Logout

Name of CPSE: NATIONAL ALUMINIUM COMPANY LTD. Last Update by CPSE: Feb 4 2022 7:44PM

Administrative Ministry / Department: MINISTRY OF MINES

Main activities of the company: NALCO is a Schedule - A Navratna listed CPSE under Ministry of Mines with 51.28 % shareholding by the Govt. The Company employed 5805 regular employees (Executives 1620 & Non-Executives 4185) as on 31.03.2021. Its Registered and Corporate office is at Bhubaneswar, Odisha.

Schedule: A
Ratna status: Navratna
Listed: Listed

Last three years Net Profit: (Rs. in Crore):
2018-19: 1732 2019-20: 138 2020-21: 1300

Nodal Officer / Designation / Land Line No. / Mobile No.: NAVAN KUMAR MOHANTY / GGM AND COMPANY SECRETARY / 0674-2306677 / 9437012698

Number of Woman Directors on the Board: 2

Number of Woman Independent Directors on the Board: 1

Sitting fees for NODs (Rs.): Board: 30000 Board Committee: 25000

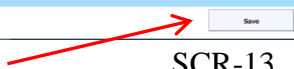
Status of appointment of Directors in CPSEs

Chairman / CMD / MD Functional Director Official Director Non-Official Director ALL

Non-Official Director Details : Sanctioned: 8 Filled: 7 Vacant: 1

Please enter the PAN No. to fetch the data from DPE NOD Database.

| S.No. | CANDIDATE ID (Read only) | Title | Name | PAN | Gender | Designation | Domicile State | Highest Edu Qual | Experience(Max 500 char.) | Date of Birth | Date of Appointment | Date of Tenure ending | Delete |
|-------|--------------------------|-------|-------------------|------------|--------|------------------------|----------------|------------------|---|---------------|---------------------|-----------------------|--------|
| 1 | 81616 | Shri | GEORGE KURIAN | CEUPK5063F | Male | Part-time Non-official | KERALA | Post Gradu | Shri George Kurian is an advocate by profession | 20/09/1960 | 12/11/2021 | 09/11/2024 | Delete |
| 2 | 69700 | Shri | DRAJAY NARANG | AALPN8132B | Male | Part-time Non-official | MADHYA PRAJ | Post Gradu | Dr. Ajay Narang is presently moving forward | 10/01/1967 | 18/11/2021 | 09/11/2024 | Delete |
| 3 | 80996 | Shri | Y.P. CHELLIO | AXMPC9430F | Male | Part-time Non-official | NAGALAND | Graduate | Shri Y. P. Chellio is a graduate in political | 25/05/1975 | 11/11/2021 | 09/11/2024 | Delete |
| 4 | 50847 | Dr. | SHATORUPA | ADPPC9744H | Female | Part-time Non-official | WEST BENGAL | Doctorate | Ms. (Dr.) Shatorupa is a rank holder from | 30/07/1971 | 12/11/2021 | 09/11/2024 | Delete |
| 5 | 71377 | Shri | DUSHYANT UPADHYAY | AAADU8485A | Male | Part-time Non-official | UTTAR PRADE | Post Gradu | Shri Dushyant Upadhyay is a lawyer by | 17/09/1960 | 12/11/2021 | 09/11/2024 | Delete |
| 6 | 50511 | Shri | RAVINATH JHA | AKHPJ8290J | Male | Part-time Non-official | JHARKHAND | Graduate | Shri Ravi Nath Jha is a Bachelor of Science | 01/03/1976 | 11/11/2021 | 09/11/2024 | Delete |
| 7 | 56163 | Shri | R RAMAKRISHNA | AASPR6395P | Male | Part-time Non-official | KARNATAKA | Post Gradu | Dr. B. R. Ramakrishna is BSAW, BAMS, MD (Ayu), | 06/01/1964 | 15/11/2021 | 09/11/2024 | Delete |
| 8 | 0 | Shri | | | Select | | Select | Select | | | | | Delete |



SCR-13

Candidate ID(read only)->System generated and is uniquely; given to each Non-Official Director.
 Title->Salutation of concerned Non-Official Director (Shri, Smt.,Dr., Mr., Ms.) populated in the dropdown box (as the case may be) need to be selected.
 Name->Name of Non-Official Director is to be entered/updated.
 PAN->PAN of Non-Official Director is to be entered/updated.

Gender->Male, Female, Others populated in the dropdown box (as the case may be) need to be selected for that Non-Official Director.

Designation->Pre-filled designation as Part-time Non-Official will appear.

Domicile State->State names will appear in the dropdown box. Select state name from this dropdown box for the concerned Non-Official Director as the case may be.

Highest Edu.Qual->Graduate, Post Graduate, Doctorate populated in the dropdown box (as the case may be) need to be selected for that Non-Official Director

Experience (Max. 500 char.)->Need to be entered/updated by concerned CPSEs for that Non-Official Director

Date of Birth->Date of birth (in dd/mm/yyyy) format need to be entered/updated by concerned CPSEs for that Non-Official Director.

Date of Appointment->Date of appointment (in dd/mm/yyyy) format need to be entered/updated by concerned CPSEs for that Non-Official Director

Date of tenure ending->Date of tenure ending (in dd/mm/yyyy) format need to be entered/updated by concerned CPSEs for that Non-Official Director

To delete the concerned record, press delete button corresponding to that record. Thereafter, click Save button (shown with red arrow) in SCR-13(shown with red arrow), entered/ updated information will be stored in the application.

Case 5: When you select All as per SCR-14, following form with input parameters will appear.

SCR-14

It will provide details for which detailed explanation given from Case 1 to Case 4. SCR-14 is the compiled entered/updated information of these Cases in a single form.

To facilitate the user to go to previous web pages, two additional buttons viz. Back and Logout Button are also provided in SCR-9, SCR-10, SCR-11, SCR-12, SCR-13. Clicking Back button of respective SCR will take you to previous web pages. Presently, Browser Back button is disabled for security reason. Clicking Logout button will enable concerned user to reach to the DPEBOD home page (<https://dpebod.gov.in/>)

In all cases as indicated from Case 1 to Case 5, click 'Submit' button if there is 'No change' in present positions

(iv) **Change Password:**

In order to change your password, click Change Password (shown with red arrow) of **SCR-15** (given below), a new **SCR-16** will appear:

The screenshot shows the 'My Profile' page of the Department of Public Enterprises. The page header includes the logo of India and the text 'Department of Public Enterprises Incumbency Position of Directors of CPSEs'. The left sidebar contains a menu with the following items: 'My Profile', 'Appointment Order', 'Report', 'View online submitted applications for NODs Databank', 'Change Password', and 'Log out'. A red arrow points to the 'Change Password' button. The main content area shows the 'My Profile' form with the following fields: 'Ministry Name' (MINISTRY OF AGRICULTURE AND FARMERS WELFARE), 'Nodal officer Name', 'Landline Number', 'Mobile Number', and 'Email ID'. A 'Submit' button is located at the bottom of the form.

SCR-15

The screenshot shows the 'Change Password' form. The page header includes the logo of India and the text 'Department of Public Enterprises Incumbency Position of Directors of CPSEs'. The page title is 'MINISTRY OF AGRICULTURE AND FARMERS WELFARE'. The form has three input fields: 'Current password', 'New Password', and 'Confirm password'. Each field has a red arrow pointing to it. A 'Submit' button is located at the bottom of the form. There are also 'Back' and 'Logout' links in the top right corner.

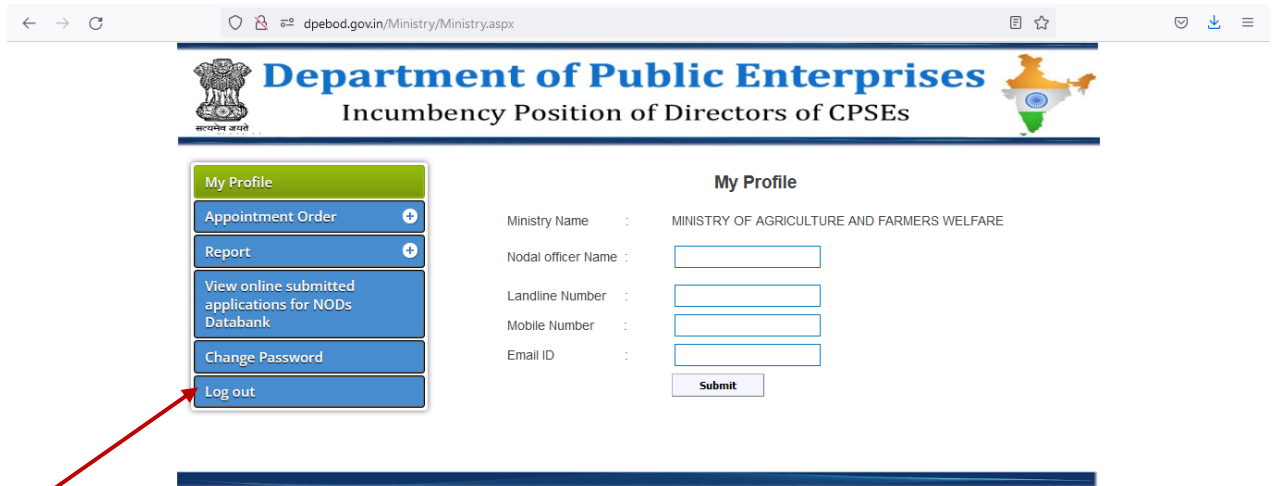
SCR-16

User need to type his/her current password in this password change form and has to validate the new password by typing it in New Password and Confirm Password. Once you change your password considering password policy (given below), a message "Password changed successfully" will appear on the screen.

Change Password Policy: Password length should be between 6 to 10 character length with the combination of alphabetic, numeric and non-alphanumeric characters. Also, there should be at least one Upper Case, one lower character and one special character.

v)Logout

In order to Logout, click Logout (shown with red arrow) of **SCR-26** (given below).



SCR-17

Logout will take concerned user to the DPEBOD home page(<https://dpebod.gov.in/>).

Help desk:

For any query or clarification, may please contact:

Shri Ritesh Jain
Policy-I Division
Department of Public Enterprises,
Ministry of Finance,
Block No.14, CGO Complex, Lodi Road,
New Delhi-110003

Telephone : 011-24366247, 24367792, Mobile :9811733730
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